



Transportation Division
1500 SW Arrowhead Road, Topeka, Kansas, 66604-4027
(785) 271-3145

KANSAS TRUCKING APPLICATION

ATTENTION ALL NEW MOTOR CARRIERS

When you apply for motor carrier authority from the Kansas Corporation Commission, (KCC), you must provide this office with certain information to achieve compliance with Federal Motor Carrier Safety Regulations. The KCC has adopted regulations to ensure there is a standard requirement governing state and federal regulations. All motor carriers must be familiar with the Federal Motor Carriers Safety Regulations; you must also keep a copy of these safety regulations at your home office. *The safety regulations are required when the vehicle or combination vehicles meets the definition of a commercial motor vehicle.*

To access these regulations please refer to: <http://www.fmcsa.dot.gov/regulations> or http://kcc.ks.gov/trans/mc_regs.pdf. If you have questions about Hazardous Materials regulations, you may contact our Transportation Office and/or refer to the PHMSA website at <http://phmsa.dot.gov/regulations>.

If you own and operate a commercial motor vehicle, you must comply with all state and federal safety requirements.

Please keep in mind, all applications and insurance filings submitted must be the original document.

NO FAXED COPIES OF APPLICATIONS WILL BE ACCEPTED

The Commission will grant or dismiss your application for authority only after review by Staff. Please be aware that there is **no** process to expedite the review of an application. Once Staff submits the application to the Commission, an order on the application can be expedited within one business day.

Kansas Trucking Application
PLEASE TYPE OR PRINT CLEARLY

Section 1 Name & Address (To be completed by all applicants)

Please check the type of authority you are applying for:

Private _____ Intrastate For-Hire/General Freight _____ Intrastate For-Hire/Household Goods or Passengers _____ (Must attach Tariff to application)

Transfer/Change in FEIN/SSN _____ Name Change/No Change in FEIN/SSN _____

On the line below please list the legal name of your company and the trade name (DBA) as it appears on all authorizations, licenses, and/or identification numbers. THE COMPANY NAME ON ALL INSURANCE FILINGS MUST READ EXACTLY AS IT APPEARS BELOW.

Legal Name: _____
(****If you are a corporation (Inc.), partnership (L.P. or L.L.P.) or a Limited Liability Company (L.L.C. or L.C.) you must apply in that name****)

DBA: _____

(If this is for a name change)

Current Name: _____ **Proposed New Name:** _____

(If this is for a transfer)

Current Entity: _____ **New Entity:** _____

On the line below please give your *physical address* (Include street names and/or apartment number – NO PO BOXES.)

Address: _____

City: _____ **State:** _____ **Zip Code:** _____ **County:** _____
(Kansas Residents Only)

On the line below please give your *mailing address* if different than above (Include PO Box here).

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Telephone# () _____ **Fax#** () _____ **Contact Person:** _____

****We must have a phone number where someone can be reached if we have questions****

Business type: _____ **Individual** _____ **Partnership** _____ **Corporation** _____ **Limited Liability Company** _____ **If a corporation, please give state in which incorporated:** _____

Attach a copy & all amendments of the Articles, file stamped from the Secretary of States' office. Also, if a Partnership, please attach a Partnership Agreement listing all partners and the percentage of ownership in the company.

Applicant Representative (person completing application for carrier)

Name _____ **Phone** _____

Faxed applications cannot be granted-must have original application to complete process

Make checks payable to the Kansas Corporation Commission

Section 2 ID Number: Please provide any of these numbers that you have or have had in the past. (To be completed by all applicants)

****If you are applying for any of these numbers, please write: "applied for" in the blank.**

U.S. DOT#: _____ If you are based in Kansas and travel in and out of the state, call (785) 271-1260. Based outside Kansas, please call (202) 358-7043. Based in Kansas and never leaving the state, call (785) 271-3145 Option 1.

Federal Employer I.D. #: _____ If you do not have a Federal I.D. number please provide your **Social Security#:** _____

FMCSA-MC#: _____ **Type** _____

KCC MCID#: _____ **Type of authority under this number:** _____

Section 3 (To be completed by all applicants)

(Insurance filings cannot be faxed or E-mailed)

Form E Minimum insurance requirements Public Liability and Property Damage is \$100,000/\$300,000/\$50,000

Form H Minimum requirement for cargo insurance is \$3,000

Type of Application(s) (check all that apply): If applying for more than 1 authority type, send appropriate number of copies.

*****Per K.A.R. 82-4-32 (c)-Application fees shall not be refunded if the application is dismissed by the applicant or the commission*****

_____ **Intrastate Domestic (Based in Kansas) Certificate of Public Service (General Commodities)** – Carriers that are hired to pick up and drop off commodities within Kansas (carriers that do not haul their own commodities). Complete Sections 1, 2, 3, Section 4 (unless fee paid under UCR) plus 5 & 6. This authority requires a \$250.00 filing fee, a \$10.00 per power unit fee (unless fee paid under UCR), the filing of a Form E and Form H insurance from your insurance company. Attach copies of: any Partnership Agreements/Articles of Incorporation or Organization (if applicable). All applicants must also attend a KCC Safety Seminar or send verification of previous attendance within the last 2 years. For a list of scheduled dates and locations visit <http://kcc.ks.gov> or call (785) 271-3145. (Copy of Safety certificate must be received by KCC before application can be granted). If you leave the confines of Kansas, you may also need an FMCSA MC number. Call (785) 271-1260.

_____ **Intrastate Foreign Based (Based Out of State) Certificate of Public Service (General Commodities)** – Carriers that are hired to pick up and drop off commodities within Kansas (carriers that do not haul their own commodities). Complete Sections 1, 2, 3, 5, & 6. This authority requires a \$250.00 filing fee, the filing of a Form E and Form H insurance from your insurance company. Attach copies of: any Partnership Agreements/Articles of Incorporation or Organization (if applicable). All applicants must also attend a KCC Safety Seminar or send verification of previous attendance within the last 2 years. For a list of scheduled dates and locations visit <http://kcc.ks.gov> or call (785) 271-3145. (Copy of Safety certificate must be received by KCC before application can be granted). Applicants may also need to have an FMCSA MC number. Call your base state for the appropriate telephone number.

_____ **Intrastate Domestic (Based in Kansas) Certificate of Convenience and Necessity** – Carriers that transport household goods of passengers for-hire within Kansas. Complete Sections 1, 2, 3, Section 4 (unless fee paid under UCR) plus 5 & 6. This authority requires a \$250.00 filing fee, a \$10.00 per power unit fee (unless paid under UCR), the filing of a Form E and Form H (if hauling household goods) from your insurance company. Attach copies of any: Partnership Agreements/Articles of Incorporation or Organization (if applicable). All applicants must also attend a KCC Safety Seminar or send verification of previous attendance within the last 2 years. For a list of scheduled dates and locations visit <http://kcc.ks.gov> or call (785) 271-3145. (Copy of Safety certificate must be received by KCC before application can be granted). If you leave the confines of Kansas, you may also need an FMCSA MC number. Call (785) 271-1260.

_____ **Intrastate Foreign Based (Based Out of State) Certificate of Convenience and Necessity** – Carriers that transport household goods or passengers for-hire within Kansas. Complete sections 1,2,3,5 & 6. This authority requires a \$250.00 filing fee, a \$10.00 per power unit fee (unless paid under UCR), the filing of a Form E and Form H (if hauling household goods) from your insurance company. Attach copies of any: Partnership Agreements/Articles of Incorporation or Organization (if applicable). All applicants must also attend a KCC Safety Seminar or send verification of previous attendance within the last 2 years. For a list of scheduled dates and locations visit <http://kcc.ks.gov> or call (785) 271-3145. (Copy of Safety certificate must be received by KCC before application can be granted). Applicants may also need to have an FMCSA MC number. Call your base state for the appropriate telephone number.

_____ **Private Domestic (Based in KS)** – Carriers based in the state of Kansas hauling property or passengers by commercial vehicle and are not a for-hire motor carrier. Complete sections 1, 2, 3, section 4 (unless paid unless fee paid under UCR) & 5. This authority requires a \$100.00 filing fee, a \$10.00 fee per power unit (unless fee paid under UCR). Attach copies of: any Partnership Agreements, Articles of Incorporation or Organization (if applicable), and the filing of Form E insurance from your insurance company. All applicants must attend a KCC safety seminar or send verification of previous attendance within the last 2 years. For a list of scheduled dates and locations visit <http://kcc.ks.gov> or call (785) 271-3145. (Copy of Safety certificate must be received by KCC before application can be granted).

_____ **Private Foreign (Based Out of State)** – Carriers based out of the state of Kansas hauling property or passengers by commercial vehicle and are not a for-hire motor carrier. Complete sections 1, 2, 3 & 5. This authority requires a \$100.00 filing fee, and the filing of Form E insurance from your insurance company. Attach copies of: any Partnership Agreements, Articles of Incorporation or Organization (if applicable). Applicants must attend a KCC safety seminar or send verification of previous attendance within the last 2 years. For a list of scheduled dates and locations visit <http://kcc.ks.gov> or call (785) 271-3145. (Copy of Safety certificate must be received by KCC before application can be granted).

_____ **Intrastate Transfer – Information should be completed by the new entity.** Carriers transferring their authority from the current entity, to a new entity. Complete Sections 1, 2, 3, Section 4 (unless fee paid under UCR) & 5. This authority requires a \$100.00 application fee, \$10.00 fee per power unit (unless paid under UCR), the filing of a Form E and Form H insurance from your insurance company, (depending on authority type). Also, attach copies of: any Partnership Agreements/Articles of Incorporation or Organization (if applicable), statement of transfer, and attach a copy of a contract or agreement pursuant to K.A.R. 82-4-27a(b). New entity must attend a KCC safety seminar, or send verification of previous attendance within the last 2 years. For a list of seminar dates and locations visit <http://kcc.ks.gov> or call (785) 271-3145. (Copy of Safety certificate must be received by KCC before application can be granted). If based out of state no Section 4 is required.

_____ **Name Change** – Carriers retaining the same owner, simply changing the company name. Complete Sections 1, 2, 3, & 5. This authority requires a \$10.00 application fee, the filing of a Form E & H insurance from your insurance company, (depending on authority type), amended Articles of Incorporation, Organization or Partnership Agreement (if applicable). Carriers must attend a KCC safety seminar, or send verification of attendance with the last 2 years. For a list of seminar dates and locations visit <http://kcc.ks.gov> or call (785) 271-3145.

Section 5 (To be completed by all applicants)

CARGO CLASSIFICATION For new applications: (Please check ALL that apply) Please be specific.

- | | | |
|---|--|---|
| <input type="checkbox"/> General Freight | <input type="checkbox"/> Fresh Produce | <input type="checkbox"/> Garbage, Refuse, Trash |
| <input type="checkbox"/> Household Goods | <input type="checkbox"/> Liquids/Gases | <input type="checkbox"/> U.S. Mail |
| <input type="checkbox"/> Metal: Sheets, Coils, Rolls | <input type="checkbox"/> Intermodal Containers | <input type="checkbox"/> Chemicals |
| <input type="checkbox"/> Motor Vehicles | <input type="checkbox"/> Passengers | <input type="checkbox"/> Commodities Dry Bulk |
| <input type="checkbox"/> Driveaway/Towaway | <input type="checkbox"/> Oilfield Equipment | <input type="checkbox"/> Refrigerated Food |
| <input type="checkbox"/> Logs, Poles, Beams, Lumber | <input type="checkbox"/> Livestock | <input type="checkbox"/> Beverages |
| <input type="checkbox"/> Mobile Homes | <input type="checkbox"/> Grain, Feed, Hay | <input type="checkbox"/> Paper Products |
| <input type="checkbox"/> Dirt/Sand | <input type="checkbox"/> Rock/Asphalt/Blacktop | <input type="checkbox"/> Construction |
| <input type="checkbox"/> Building Materials | <input type="checkbox"/> Coal/Coke | <input type="checkbox"/> Other (Specify) |
| <input type="checkbox"/> Machinery (New Construction) | <input type="checkbox"/> Meat | _____ |
| <input type="checkbox"/> Machinery (Repair Work) | | _____ |

HAZARDOUS MATERIALS CARRIED (C)/SHIPPED (S) (Please circle ALL that apply) (B) Bulk-in cargo tanks (NB) Non-bulk – in packages

C S	A.	DIVISION 1.1	B NB	C S	P.	CLASS 3	B NB	C S	FF.	CLASS 8	B NB
C S	B.	DIVISION 1.2	B NB	C S	R.	CLASS 3B	B NB	C S	GG.	CLASS 8A	B NB
C S	C.	DIVISION 1.3	B NB	C S	S.	COMB. LIQ.	B NB	C S	HH.	CLASS 8B	B NB
C S	D.	DIVISION 1.4	B NB	C S	T.	DIVISION 4.1	B NB	C S	II.	CLASS 9	B NB
C S	E.	DIVISION 1.5	B NB	C S	U.	DIVISION 4.2	B NB	C S	JJ.	ELEVATED TEMP MAT	B NB
C S	F.	DIVISION 1.6	B NB	C S	V.	DIVISION 4.3	B NB	C S	KK.	INFECTIOUS WASTE	B NB
C S	G.	DIVISION 2.1	B NB	C S	W.	DIVISION 5.1	B NB	C S	LL.	MARINE POLLUTANTS	B NB
C S	H.	DIVISION 2.1 (LPG)	B NB	C S	X.	DIVISION 5.2	B NB	C S	MM.	HAZARDOUS SUB(RQ)	B NB
C S	I.	DIVISION 2.1 (METHANE)	B NB	C S	Y.	DIVISION 6.2	B NB	C S	NN.	HAZARDOUS WASTE	B NB
C S	J.	DIVISION 2.2	B NB	C S	Z.	DIVISION 6.1A	B NB	C S	OO.	ORM	B NB
C S	K.	DIVISION 2.2A (AMMONIA)	B NB	C S	AA.	DIVISION 6.1B	B NB				
C S	L.	DIVISION 2.3A	B NB	C S	BB.	DIVISION 6.1 POISON	B NB				
C S	M.	DIVISION 2.3B	B NB	C S	CC.	DIVISION 6.1 SOLID	B NB				
C S	N.	DIVISION 2.3C	B NB	C S	DD.	CLASS 7	B NB				
C S	O.	DIVISION 2.3D	B NB	C S	EE.	HRCQ	B NB				

Equipment Indicate how many of each	# of Straight Trucks	# of Truck Tractors	# of Trailers	# of HazMat Cargo Tank Trailers	# of HazMat Cargo Tank Trucks	Passengers			
						Motor Coach	School Bus	Mini-bus Van	Limousine
OWNED									
TERM LEASED									
TRIP LEASED									

OPERATION CLASSIFICATION (Circle all that apply)

- | | | | |
|------------------------|--------------------------------------|-----------------------|---------------------|
| A. Authorized For-Hire | D. Private Passengers (Business) | G. U.S. Mail | J. Local Government |
| B. Exempt For-Hire | E. Private Passengers (Non-Business) | H. Federal Government | K. Indian Tribe |
| C. Private (Property) | F. Migrant | I. State Government | L. Other _____ |

NUMBER OF DRIVERS SUBJECT TO FMCSR: (Federal Motor Carrier Safety Regulations)

INTERSTATE (Across state lines)

INTRASTATE (Stay within Kansas)

Within 100-Mile Radius _____ Within 100-Mile Radius _____ TOTAL DRIVERS _____

Beyond 100-Mile Radius _____ Beyond 100-Mile Radius _____ TOTAL CDL DRIVERS _____

CERTIFICATION STATEMENT (To be completed by an authorized official)

I, _____ certify that I am familiar with the Federal Motor Carrier Safety Regulations and/or the Federal Hazardous Materials Regulations. Under penalties of perjury, I declare that the information entered on this application is, to the best of my knowledge and belief, true, correct, and complete.

Signature _____ Date _____ Title _____

Section 6

****To be completed by only those carriers applying for, Intrastate for-hire authority****

DESIGNATION OF RESIDENT AGENT

K.S.A. 60-305(a) requires that every person or entity engaged in the business of transportation as a common or contract motor carrier in Kansas shall designate some person residing in Kansas as their resident agent. **Applicants residing in Kansas may designate themselves on this form.**

_____, having its principal office at
(Full and correct name of motor carrier)

(Street) (City) (State) (Zip)

does, pursuant to K.A.R. 82-4-33 and K.S.A. 60-305a, hereby designate, as the person upon whom service of process may be made:

(Full name of person designated)

(Individual, Corporation, Association or Partnership)

(Street and Number)

_____, Kansas _____ Phone: _____
(City) (Zip Code)

Dated this _____ day of _____, 20__.

(Applicant)

(Signature)

(Name Typed or Printed)

(Title)

DEFINITIONS

Private Carrier: (K.S.A. 66-1,108(i)) A person who provides transportation of property or passengers, by a commercial vehicle and is **not** a for-hire carrier.

You must also travel beyond 25 miles from your base point (where you are domiciled), and the GVWR for your vehicle in a single or combination (with a trailer) must be over 10,000 lbs.

For-Hire Carrier: (K.S.A. 66-1,108(k), (l) and (m)) - One who hauls passengers or household goods that belong to someone else or property that belongs to someone else and receives payment to haul such passengers, household goods or property.

FMCSA: Federal Motor Carrier Safety Administration.

Application Fee: This fee is non-refundable should the application be discontinued for any reason.

Principal Office/place of business: For the purposes of designating a resident agent, the principal office is the single location that services as a motor carrier's headquarters and where it maintains or can make available its operational records.

Corporations: A copy of the Articles of Incorporation must be filed. Foreign corporations doing business in Kansas as defined by K.S.A. 17-7902 must submit a certificate of good standing from the Kansas Secretary of State. The telephone number for the Secretary of State's office is 785.296.4564.

K.A.R. 82-4-27(b)(1): A certified or sworn contract entered into by both parties shall be filed as an exhibit with the application, shall set out in full the agreement between the parties, and shall detail all transferred items including equipment, property, goodwill, assumption of debt covenants not to compete, and any other items relevant to the financial stability of the parties.

K.A.R. 82-4-27(4): A current balance sheet and income statement reflecting the most recent 12 months of data available or pro forma of the applicant.

K.A.R. 82-4-33: The applicant for a certificate, permit, or license who is not a resident of Kansas shall not be granted authority until the applicant designates an agent who is a resident of the state of Kansas to be a process agent on behalf of the applicant.

Commercial Vehicle: (1) A vehicle that has a gross vehicle weight rating or gross combination weight rating, or a gross vehicle weight or gross combination weight of 4,536 kg (10,001 pounds) or more, whichever is greater; (2) a vehicle designed or used to transport more than eight passengers, including the driver, for compensation; (3) a vehicle that is designed or used to transport more than 15 passengers, including the driver, and is not used to transport passengers for compensation; or (4) a vehicle used in transporting material found by the Secretary of Transportation to be hazardous under 49U.S.C. 5103 and transported in a quantity requiring placarding according to regulations prescribed by the secretary under 49 C.F.R. Part 172 as adopted in K.A.R 82-4-20.

Tariffs: A tariff which sets forth all charges the applicant proposes to assess must be filed with the Transportation Division. Please follow the attached instructions for preparing a tariff sheet when preparing this document. The applicant may use either the KCC's form provided on the KCC website www.kcc.ks.gov, or any substantially similar format. A tariff must be filed within 30 days after notification of the decision to grant authority, **and must be typed.**

Incomplete Applications: By commission regulation, any application for authority that remains incomplete after 30 days may be dismissed without further notice.